

Annual Procurement Plan-2024-25

Appendix-c

Ministry/Division		Ministry of Public Administration (MoPA)		Office of the Deputy Commissioner, Bhoja		Projected Cost (in Tk. Lakh)		192.58										
Procuring Entity Name and Code		(Deputy Commissioner- DC)		Contract Approving Authority		Source of Funds		End Cost in Tk. (Lak)		Time Code for Process		Time Code for Process		Time Code for Process		Time Code for Process		
Item No	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	End Cost in Tk. (Lak)	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	Time Code for Process	
1	Books and Periodicals CODE: 3211127	List Enclosed	1	LTM	HOPE	GOB	7.00	Planned dates	Actual	0	11	12	13	14	15	16	17	18
2	Computer Consumables CODE: 3255101	List Enclosed	2	LTM (Laud)	HOPE	GOB	29.00	Planned dates	Actual	0	11	12	13	14	15	16	17	18
3	Printing & Binding CODE: 3255102	List Enclosed	3	LTM (Laud)	HOPE	GOB	16.00	Planned dates	Actual	0	11	12	13	14	15	16	17	18
4	Other Stationery (Stationery Goods) CODE: 3255105	List Enclosed	4	LTM(Laud)	HOPE	GOB	32.00	Planned dates	Actual	0	11	12	13	14	15	16	17	18
5	Consumable Items CODE: 3256103	List Enclosed	5	LTM(Laud)	HOPE	GOB	22.50	Planned dates	Actual	0	11	12	13	14	15	16	17	18
6	Uniforms Clothing and Accessories CODE: 3256106	List Enclosed	6	Rfq	HOPE	GOB	5.30	Planned dates	Actual	0	11	12	13	14	15	16	17	18
7	Furniture CODE: 3258102	List Enclosed	7	LTM(Laud)	HOPE	GOB	8.50	Planned dates	Actual	0	11	12	13	14	15	16	17	18
8	Computer CODE: 3258103	List Enclosed	8	LTM(Laud)	HOPE	GOB	15.00	Planned dates	Actual	0	11	12	13	14	15	16	17	18

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Part No.	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estid Cost in Tk (lakh)	Time Code for Process	Not Used in GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion of Contract
1	3	1	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
9	Other Machines & Equipment CODE: 3258105	Last Enclosed	Last Enclosed- 9	RFP	HOPE	GOB	5.00	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24
10	Telecommunication Equipment CODE: 3258125	Last Enclosed	Last Enclosed- 10	RFP	HOPE	GOB	3.00	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24
11	Computer and Accessories CODE: 4112312	Last Enclosed	Last Enclosed- 11	L1/ML/and	HOPE	GOB	12.28	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24
12	Telecommunication Equipments CODE: 4112304	Last Enclosed	Last Enclosed- 12	L1/ML/and	HOPE	GOB	4.00	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24
13	Electrical Equipment CODE: 4112305	Last Enclosed	Last Enclosed- 13	L1/ML/and	HOPE	GOB	10.00	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24
14	Office Equipment CODE: 4112310	Last Enclosed	Last Enclosed- 14	L1/ML/and	HOPE	GOB	8.00	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24
15	Furniture CODE: 4112314	Last Enclosed	Last Enclosed- 15	L1/ML/and	HOPE	GOB	15.00	Planned dates Planned days Actual		Before 04 August 2024 0	18 August 2024 14	01 September 2024 14	08 September 2024 7	15 September 24 7	13 October 24 28	70	11 November 24

From these codes (Entertainment Expenses, Seminar/Conference, Legal Costs, Training, Consolidated pay to the non-government employees, Postage etc) sum of 10 lakh taka will be spent on Direct Purchase Method (DPM) in the whole fiscal year 2024-25.

For sudden demand of office procurement under appropriate method like Request For Quotation (RFQ), Direct Purchase etc under the Public Procurement Act, 2006 and PPR, 2008 may be applied with prior approval of HOPE.

(Signature)
30/09/28
(Sumuzzaman)
NDC

(Signature)
09/10/28
(Mohammad Kaiser Khasro)
ADC (G)

(Signature)
09/10/28
(Arifuzzaman)
Deputy Commissioner, Bhola