

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

Office of the Upazila Health & Family Planning Officer

Galachipa, Patuakhali.

E-mail: [galachipa@uhfpo.dghs.gov.bd](mailto:galachipa@uhfpo.dghs.gov.bd)

**Invitation for Tender/2022-23**

Memo No: UHC/KALA/MSR/2022-23/1394

Date: 11/12/2022

Sealed Tender are hereby invited from bonafide experience manufacturer/suppliers to medical & Surgical requisite (MSR) Of Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali. As per PPA-2006 PPR 2008 & revised PPR-2009, 2010, 2016, 2019 & 2021 Terms and conditions are as follows:

KEY INFORMATION	
1.	Ministry/Division Ministry of Health and Family Welfare
2.	Agency/Office/Procuring Entity Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali
3.	Procuring Entity District Patuakhali
4.	Procuring Entity Code MSR-Code: 3252105
5.	Invitation for Supply of Medical & Surgical Requisite (MSR)
6.	Budget and Source of Funds Revenue/Development/GOB & Other Fund
7.	Tender Package No Group No-Ka-Medicine (Except-EDCL) Group No-Kha-Linen Items Group No-Ga-Medical & Surgical Equipment Group No-Gha- Gauge Bandage Coiton Group No-Umo-Chemical Reagent Group No-Ca-Furniture & Kitchen Article
8.	Tenders are being invited for "Item by Item" Basis
9.	Tender Publication Date 11/12/2022
10.	Tender Schedule last selling Date & Time 26/12/2022 at 2.30 p.m & Other Places their office time
11.	Tender Dropping, Closing Date & Time 27/12/2022 at 12.00 noon
12.	Opening of Tender Documents, Place, Date & Time a) Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali. 27/12/2022 at 12.30 p.m (In front of present Tenderer, If any)
13.	Name & Address of the offices Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali.
14.	Selling Tender Document a) Office of the Upazila Engineer, Galachipa, Patuakhali. b) Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali. c) Office of the Upazila Nirbahi Officer, Galachipa, Patuakhali. d) Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali. e) Office of the Upazila Nirbahi Officer, Galachipa, Patuakhali. f) Office of the Upazila Engineer, Galachipa, Patuakhali. g) Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali.
15.	Receiving/Dropping Tenders Documents Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali.
16.	Tender Documents Opening Place Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali.
17.	Description of MSR Group (Earnest Money) Submitting Earnest Money pay order. Group No-Ka-Medicine Taka -45,000/- (Forty Five Thousand), Group No-Kha-Linen Items Taka- 13,000/- (Thirteen Thousand), Group No-Ga-Medical & Surgical Equipment Taka -25,000/- (Twenty Five Thousand), Group No-Gha- Gauge Bandage Cotton Taka- 13,000/- (Thirteen Thousand), Group No-Umo-Chemical Reagent Taka-5,000/- (Five Thousand), Group No-Ca-Furniture Taka -5,000/- (Five Thousand) Refundable
18.	Description of MSR Group (Price of tender documents) Group No-Ka-Medicine Taka -750/- (Seven Hundred & Fifty Taka), Group No-Kha-Linen Items Taka- 400/- (Four Hundred), Group No-Ga-Medical & Surgical Equipment Taka -5,00/- (Five Hundred), Group No-Gha- Gauge Bandage cotton Taka- 400/- (Four Hundred), Group No-Umo-Chemical Reagent Taka-400/- (Four Hundred), Group No-Ca-Furniture Taka -400/- (Four Hundred) Non- Refundable
19.	Price & Procedure of payment of Tender Schedule Above of all tender documents fixed money must be submitted in favor of Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali. Through Treasury Challian to be paid at Sonali Bank, Galachipa Branch against Code: 1-2711-0000-2366
20.	Tender Schedule if to receive showing the original documents Should Strictly followed the tender Schedule 1. Tenders will be purchased by applying on their own pad, showing the NID card. In case of purchase of the Schedule through the Delegate, the signature of the Delegate must be verified by the proprietor and the NID of the Delegate must be displayed. 2. VAT registration certificate (as a supplier's 13 digits) 3. Valid Trade License (2022-23) 4. Income Tax Certificate (2021-22) 5. Documentary Evidence of having Successfully Completed at list 2 (two) Years contract of similar goods & related services. The minimum supply capacity of goods of the tender should not be less than for group no Ka Tk. 30,00,000 (Thirty Lac) group no Kha Tk. 10,00,000 (Ten Lac) group no Ga Tk. 20,00,000 (Twenty Lac) group no Gha Tk. 10,00,000 (Ten Lac) group no Umo Tk. 10,00,000 (Ten Lac) group no Ca Tk. 10,00,000 (Ten Lac) 6. Attested Photocopy of NID Card 7. All original papers must be submitted at the time of purchase of the schedule.
21.	Tender Conditions 1. Value added as a supplier VAT Registration Certificate (13 Digit) 2. MSR Group Wary Valid Trade License (2022-23) 3. Income tax clearing certificate-2021-22 4. Experience Certificate - As follows Terms & Condition. 5. Verified photocopy of NID card must be attached. 6. Chamber of commerce membership certificate. 7. Financial solvency certificate. 8. Specimen Signature 9. The terms and conditions of the tender will be provided along with the tender schedule. For any information regarding the tender, it is requested to contact the Accounting Branch of the Office of the Upazila Health & Family Planning Officer, Galachipa, Patuakhali.
22.	Name of Official Inviting Tender Dr. Kazi Abdul Momin
23.	Designation of Official Inviting Tender Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali.
24.	Address of Official Inviting Tender Office of the Upazila Health & Family Planning Officer Galachipa, Patuakhali.
25.	Contact Details of Official Inviting Tender Tel. No. 01815-482142; E-mail: <a href="mailto:galachipa@uhfpo.dghs.gov.bd">galachipa@uhfpo.dghs.gov.bd</a>

**Note:** - The procuring entity the right to accept or reject in part of whole or all tenders applicable for the same respectively.  
A) If the date of selling, receiving & opening if tender is disturbed under any unavoidable circumstances, the next working day will be

*Kazi Momin*

Dr. Kazi Abdul Momin  
Upazila Health & Family Planning Officer  
Galachipa, Patuakhali.