

Government of the People's Republic of
Bangladesh
Office of the Divisional Commissioner, Barishal
Establishment-1 Section
www.barisaldiv.gov.bd

Record Number: 05.10.0000.000.001.13.0002.19.202

Date: 16/04/2025

Office Order

The undersigned is directed to convey the administrative sanction of the ex-Bangladesh earned leave (on full average pay) in favor of the following employee for the mentioned period, in accordance with Rule 3(1)(II) of the Prescribed Leave Rules, 1959, under the terms and conditions governing the approval as specified below.

Name, Designation, Posting and Passport No.	Duration of Approved Leave	Reason and Place of Visit
Md. Abdus Salam Khan Administrative Officer Office of the Deputy Commissioner, Patuakhali. Passport No : A11938639	From 04 May 2025 to 12 May 2025	Visiting Saudi Arabia to perform the Holy Hajj.

02. Terms and Conditions:

- All expenses related to this visit shall be borne personally by the employee, and no financial responsibility shall be attributed to the Government of Bangladesh.
- The employee must inform his controlling authority of the exact date of commencement of leave in advance.
- The employee shall draw the usual pay and allowances during the approved leave period, in local currency (Bangladeshi Taka). No part of it shall be drawn in foreign currency.
- As per Clause 34 of Appendix VIII of Rule 234 of BSR (Part-I), the sanctioned leave must be availed within 35 (thirty-five) days of the date of this approval.

03. This order is issued with the approval of the competent authority.



16-04-2025

(Zahidur Rahman)

Assistant Commissioner

01313012312

acestdivcombarishal@mopa.gov.bd

Record Number: 05.10.0000.000.001.13.0002.19.202/1 (11)

Date: 16/04/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Senior Secretary, Secretary's Office, Ministry of Public Administration;
- Secretary, Ministry of Foreign Affairs, Dhaka;
- Director General, Department of Immigration and Passports, Dhaka;
- Deputy Inspector General (Immigration), Special Branch, Bangladesh Police, Dhaka (with a request to inform all concerned immigration officers about this order);
- Deputy Commissioner, Patuakhali;

6. Executive Director, Hazrat Shahjalal International Airport, Dhaka;
7. Special Superintendent of Police (Immigration Admin), Special Branch, Bangladesh Police, Dhaka;
8. Personal Secretary to the Divisional Commissioner, Barishal (for kind acknowledgement of the Divisional Commissioner, Barishal);
9. Assistant Commissioner, ICT Section, Office of the Divisional Commissioner, Barishal (with a request to upload the office order on the official website of the Divisional Commissioner, Barishal);
10. District Accounts and Finance Officer, Patuakhali and
11. Md. Abdus Salam Khan, Administrative Officer, Office of the Deputy Commissioner, Patuakhali.



A handwritten signature in black ink, located to the right of the QR code.

16-04-2025
(Zahidur Rahman)
Assistant Commissioner