

**Annual Procurement Plan (APP)  
for Goods  
(FY: 2023-2024)**

**Ministry/Division**  
**Agency**  
**Procuring Entity Unit & Code**

**: Rural Development & Cooperatives Division**  
**: Department of Cooperatives**  
**: Divisional Cooperative Office, Barishal & 3831**

**Budget: Revenue**

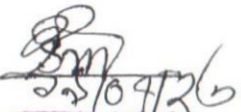
Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Thousand Tk.	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Materials for Seminar and others 3211111	LS	LS	DPM	HOPE	GOB	200	As per instant requisition									
GR-2	Training Materials & others 3231301	LS	LS	DPM	HOPE	GOB	500	As per instant requirement & training schedule									
GR-3	Computer accessories 3255101	LS	LS	DPM	HOPE	GOB	100	As per instant requisition									
GR-4	Printing and binding 3255102	LS	LS	DPM	HOPE	GOB	15	As per instant requisition									
GR-5	Motor Vehicles (Repair & Maintenance) 3258101	LS	LS	DPM	HOPE	GOB	150	As per instant requisition									
GR-6	Furniture (Repair & Maintenance)	LS	LS	DPM	HOPE	GOB	100										
GR-7	Computers and Office Equipment (Repair & Maintenance) 3258103	LS	LS	DPM	HOPE	GOB	100	As per instant requisition									
GR-8	Other machinery and equipment Repair 3258105	LS	LS	DPM	HOPE	GOB	50	As per instant requirement									
GR-9	Laptop 4112202	No's	2	RFQM	HOPE	GOB	400	Planned Dates		10 Oct 2023	17 Oct 2023	17 Oct 2023	24 Oct 2023	30 Oct 2023	Not Needed	20 days	35 days
	Ups 4112202		5					Planned Days		0 day	7 days	1 day	7 days	6 days			
	Printer 4112202		4					Actual Dates									


*(Handwritten signatures and marks)*

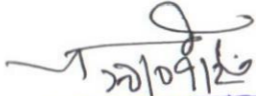
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GR-10	Office Equipment 4112310	No's	LS	RFQM	HOPE	GOB	300	Planned Dates		03 Nov 2023	10 Nov 2023	10 Nov 2023	17 Nov 2023	20 Nov 2023	Not Needed	18 days	38 days
								Planned Days		0 day	7 days	1 day	7 days	3 days			
								Actual Dates									
GR-11	Table 4112314	No's	2	RFQM	HOPE	GOB	400	Planned Dates		05 Dec 2023	12 Dec 2023	12 Dec 2023	19 Dec 2023	22 Dec 2023	Not Needed	18 days	38 days
	Chair 4112314		5					Planned Days		0 day	7 days	1 day	7 days	3 days			
	Shelf 4112314		1					Actual Dates									
	Counter 4112314		2														
	Rack 4112314		5														

Issue No.: ২১৬

Dated: ০৭/০৭/২০২৩

  
০৭/০৭/২৩  
সম্পূর্ণ মোদা  
অফিস সহকারী কম্পিউটার অপারেটর

  
০৭/০৭/২৩  
মোঃ মনজুর রাশেদ  
প্রধান সহকারী

  
০৭/০৭/২৩  
মোঃ মনজুর মোস্তফা  
উপসচিব (প্রশাসন)  
বিভাগীয় সমন্বয় কার্যালয়, বরিশাল।

  
০৭/০৭/২৩  
মুহাম্মদ আবদুল্লাহ আল মামুন  
মুহাম্মদিয়াক  
বিভাগীয় সমন্বয় কার্যালয়, বরিশাল।