

National Integrity Strategy Work Plan for Bakerganj Upazila, 2019-2020

Approved

Name of the activities	Performance Index	Value of Index	Unit	Person / Post/ Institute responsible for implementation	Target for the fiscal year 2019 - 2020	Monitoring the progress of implementation, 2019 - 2020							Remarks
						Target / Achievement	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total achievement	Achieved Value	
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1. Institutional arrangements 10													
1.1 Formation of Upazila Ethics Committee (UEC)	Ethics Committee formed	2	26/12/2029	Upazila Nirbahi Officer (UNO)	26/12/2019	Target		26/12/2019					
			List of Members			Achievement		26/12/2019					
			1. UZP Chairman										
			2. UNO										
			3. UZP Vice Chairman										
			4. UZP Female Vice chairman										
			5. AC Land										
			6. Upazila Agriculture Officer										
			7. Upazila Engineer										
			8. Upazila Secondary Education Officer										
			9. Upazila Education Officer										
			10. Officer in Charge										
			11. Upazila Social Services Officer										
			12. Upazila Women Affairs Officer										
			13. Upazila Youth Development										

			Officer 14. Chairman, Nolua UP 15. Chairman, Rangashree UP, 16. Chairman, Padrishipur UP. 17. Mizanur Rahman, Web Foundation. 18. Biplop Mitra, Civil Society. 19. Amal Chandra Das, Civil Society. 20. Head Teacher, JSU. 21. President, Corruption Prevention Committee. 22. Journalist, Press Club.										
1.2 Arranging the meeting of UEC	UEC meeting held	4	09/01/2020	UNO	09/01/2020	Target			09/01/2020	14/05/2020			
			14/05/2020		14/05/2020	Achievement							
1.3 Execution of the decision of UEC meeting	Decision implemented	4	100%	UNO	100%	Target			50%	50%			
						Achievement							
2. Integrity through transparency and Accountability 18													
2.1 Arrangement of public meeting with the stakeholders for establishing good governance	Meeting held	3	16/02/2020	AC Land	16/02/2020	Target			16/02/2020	09/04/2020			
			09/04/2020		09/04/2020	Achievement							
2.2 Arrangement	Trainee	4	60	AC Land	60	Target			30	30			

of different trainings on NIS related issues for the officers/ employees of the Upazila						Achievement							
2.3 NIS related training for the elected representatives of Upazila	Trainee	4	203	AC Land	203	Target			101	102			
						Achievement							
2.4 Arrangement of public hearing	Public hearing arranged	3	Date	UNO	13/02/2020	Target			13/02/2020	09/04/2020			
					09/04/2020	Achievement							
2.5. Minutes of Upazila Monthly Meeting uploaded at Upazila Web Portal	Minutes of Upazila Monthly Meeting uploaded	2	End of Secnd Week of Every Month.	UNO	End of Secnd Week of Every Month.	Target			13/02/2020	09/04/2020			
						Achievement							
2.6 Uploading the budget of Upazila at web portal	budget of Upazila uploaded at web portal	2	11/06/2020	UNO	11/06/2020	Target				25/05/2020			
						Achievement							

3. Integrity in service delivery through Micro Development Plan. 20

3.1 Establishment of citizen charter at a visible place	Citizen charter established	3	12/02/2020	UNO	12/02/2020	Target			12/02/2020				
						Achievement							
3.2 Establishment of The Complaint Box at the visible place of Upazila Parishad for receiving complain	Complaint Box Established	3	07/01/2020	UNO	07/01/2020	Target			07/01/2020				
						Achievement							
3.3 Resolving the received complains	Received complains resolved	4	100%	UNO	100%	Target			100%	100%			
						Achievement							
3.4 Establishment of Help Desk	Help Desk established	4	14/01/2020	UNO	14/01/2020	Target			14/01/2020				
						Achievement							

3.5 Introducing specific date based token system for services delivery	Token system introduced	3	21/01/2020	UNO	21/01/2020	Target			21/01/2020				
						Achievement							
3.6 Construction of a Waiting Room for the service seekers at the Upazila Parishad	Waiting Room Constructed	3	17/06/2020	UNO	17/06/2020	Target			17/06/2020				
						Achievement							

4. Integrity in respect of development plans and projects..... 16

4.1 Approval of The Five Year Plan (FYP) by Upazila Parishad	Five Year Plan (FYP) Approved	2	30/10/ 2019	Technical Group for Planning (TGP)	30/10/ 2019	Target			30/10/ 2019					implemented
						Achievement			30/10/ 2019					
4.2 Implementation of The Five Year Plan (FYP) by Upazila Parishad	Five Year Plan (FYP) Implemented	3	20%	TGP	20%	Target			10%	10%				
						Achievement								
4.3 Approval of The Annual Plan (AP) by Upazila Parishad	Annual Plan (AP) Approved	2	30/10/ 2019	TGP	30/10/ 2019	Target			30/10/ 2019					Implemented
						Achievement			30/10/ 2019					
4.4 Implementation of The Annual Plan (AP) by Upazila Parishad	Annual Plan (AP) Implemented	3	100%	TGP	100%	Target			30%	30%	40%			
						Achievement			30%					
4.5 Monitoring of The Five Year Plan (FYP)	Five Year Plan (FYP) Monitored	3	09/07/2020	TGP	20%	Target					09/07/ 2020			
						Achievement								
4.6 Monitoring of The Annual Plan (AP)	Annual Plan (AP) Monitored	3	09/01/2020 09/04/2020 09/07/2020	TGP	100%	Target			09/01 /2020	09/04 /2020	09/07 /2020			
						Achievement			09/01 /2020					

5. Integrity in respect of Social Security Program.....9												
5.1 The information about allocations received against the Social Security program publicly displayed	Allocations received and displayed in visible place	3	05/12/2019	Upazila Social Service Officer (USSO)	05/12/2019	Target		30/12/2019				
						Achievement		30/12/2019				
5.2 The criteria for selecting beneficiaries visibly disclosed in the public	The criteria published in visible place	3	30/06/2020	USSO	30/06/2020	Target			30/06/2020			
						Achievement						
5.3 A list of beneficiaries visibly disclosed on a regular basis at the website	The list published at website	3	30/06/2020	USSO	30/06/2020	Target			30/06/2020			
						Achievement						
6. Integrity in case of Procurement 08												
6.1 The Procurement Plan for FY 2019-2020 approved in compliance with 11(2) of PPA, 2006, and the Rules 16 (6) of PPR, 2008	Procurement Plan approved	4	12/11/2019	Upazila Engineer	12/11/2019	Target		12/11/2019				
						Achievement		12/11/2019				
6.3 Publishing the notice regarding tender/quotation in local newspaper	Notice published in local newspaper	4	02	Upazila Engineer	02	Target			01	01		
						Achievement						
7. Budget allocations and expenditures.....9												
7.1 Estimated budgets and expenditures prepared for the fiscal year	Estimated budgets and expenditures prepared	3	25/05/2020	UCFB PLRM	25/05/2020	Target			25/05/2020			
						Achievement						
7.2 Arrangement of Budget hearing meeting with public	Budget hearing meeting held	4	05/05/2020	UCFB	05/05/2020	Target			05/05/2020			
						Achievement						
7.3 Proper monitoring	Monitored	3	30/06/	UCFB	30/06/	Target			30/06/			

of Budget and expenditures			2020		2020					2020			
						Achievement							
8. Monitoring and Evaluation and reporting 8													
8.1 Preparation of NIS work plan 2019-20 and publishing at the website	NIS work plan prepared	4	25/02/2020	UNO	25/02/2020	Target			25/02/2020				
						Achievement			05/02/2020				
8.2 Preparation of Quarterly Monitoring Report in time	Quarterly Monitoring Report Submitted	4	09/04/2020	UNO	09/04/2020	Target			09/04/2020	09/07/2020			
						Achievement							

Note: If the activity under any serial number is not applicable, the reason should be stated in the remarks column on reviewing the corresponding laws /rules /policies.